

Regulations on terms of enrolment

Avans University of Applied Sciences

2020/2021

Table of contents

	Introduction and scope	4
1.	Definitions	5
2.	Enrolment	8
2.0.	Terms and conditions for enrolment	8
2.1.	Prior education requirements	8
2.2.	Conditional admission related to the coronavirus crisis for the 2020-2021 academic year	
	2.2.1. <i>Enrolment to the School of Education</i>	9
	2.2.2. <i>Transition from intermediate vocational education (mbo) to higher professional education</i>	9
	2.2.3. <i>From Associate Degree to bachelor's degree</i>	9
	2.2.4. <i>Diploma <u>not</u> obtained before 1 January 2020</i>	10
2.3.	Exemptions and admission	10
	2.3.1. Equivalent diploma	10
	2.3.2. Entrance examination 21+	11
	2.3.3. Investigation into further prior education requirements	11
2.4.	First request for enrolment via Studielink	11
	2.4.1. Required documents general	12
	2.4.2. Additional documents for non-EEA students	12
2.5.	Special first enrolments	12
	2.5.1. School of Fine Art and Design St.Joost	12
	2.5.2. Enrolment in February 2021	12
	2.5.3. Post-propaedeutic phase or bachelor's degree phase	13
	2.5.4. Enrolment for a different study programme	13
	2.5.5. Enrolment as an external student	13
2.6.	Study choice test Intake	13
2.7.	Language assessment	14
	2.7.1. Study programmes in Dutch	14
	2.7.2. Study programmes in English	14
2.8.	Enrolments that are not first enrolments	15
	2.8.1. Re-enrolment for a study programme	15
	2.8.2. Late enrolment	15
	2.8.3. Internal switch from existing registration	15
	2.8.4. Two or more parallel enrolments	15
	2.8.5. Enrolment for a minor	15
	2.8.6. Enrolment for a master's degree programme	16
3.0.	Financial obligations	17
3.1.	Statutory tuition fees	17
	3.1.1 Reduced statutory tuition fees	17

3.2.	Institution tuition fees	17
3.3.	Supplementary costs for non-EEA students	18
3.4.	Tuition fees for 2 parallel enrolments	18
	3.4.1. Statutory tuition fees	18
	3.4.2. Institution tuition fees	18
3.5.	Tuition fees for late enrolment	18
3.6.	Payment of tuition fees	18
3.7.	Not meeting the payment obligation	19
3.8.	Right to a refund of tuition fees	19
4.0.	Successful enrolment	20
	4.1. Proof of enrolment	20
	4.2. Communication	20
5.0.	Termination of enrolment	21
5.1.	Termination of enrolment at a student's request	21
	5.1.1. Termination without obtaining the certificate	21
	5.1.2. Termination after obtaining the certificate	21
5.2.	Termination of enrolment at the Executive Board's request	21
	5.2.1. Immediate termination	21
	5.2.2. Termination after giving notice	22
5.3.	Consequences of termination of enrolment	22
	5.3.1 Refund of tuition fees	22
	5.3.2. Non-EEA students	22
	5.3.3. Termination and financial aid for studying	22
6.0.	Other provisions	23
6.1.	Insurance	23
6.2.	Indemnity	23
6.3.	Protection of personal data	23
6.4.	Compensation/fines	23
	6.4.1 Intellectual property infringement	23
	6.4.2. Unlawful participation in education	23
	6.4.3. Obligation to provide information and proof of identity	23
6.5.	Liability	24
6.6.	Objections	24
6.7.	Hardship clause	24
6.8.	Effective date and official title	24

Introduction and explanation

These regulations contain the most important provisions regarding registration, enrolment, study choice test, payment, termination of enrolment and a number of general terms and conditions for participating in the educational activities of Avans University of Applied Sciences.

For the most part, these regulations are derived from the Dutch Higher Education and Research Act (WHW), which contains a large number of mandatory provisions on this subject.

The regulations on terms of enrolment are part of the Students' Charter of Avans University of Applied Sciences. The Students' Charter¹ specifies the rights and obligations of students and applies to all students and external students enrolled in government-funded study programmes at Avans University of Applied Sciences.

These terms of enrolment apply to all students, prospective or otherwise, who are enrolled in one of Avans's funded study programmes that are listed in the Centraal Register Opleidingen Hoger Onderwijs (CROHO, Central Register of Higher Education Studies), regardless of whether they are eligible to pay the statutory or institution tuition fees. These terms of enrolment are in accordance with the provisions of Article 2.1 of the Students' Charter of the University of Law Avans-Fontys, these terms of enrolment are also applicable to students, prospective or otherwise, who, via an enrolment at Avans, have been or will be enrolled for the Bachelor of Laws study programme provided by the University of Law Avans-Fontys.

These terms of enrolment do not apply to students who are enrolled for Associate degree programmes provided by the Avans-HZ University of Applied Sciences Associate degrees School in Roosendaal. This school is a collaboration between Avans University of Applied Sciences and HZ University of Applied Sciences. Students of this school are officially enrolled at Avans or at HZ University of Applied Sciences for an Associate degree programme. This school has its own terms of enrolment based on the collaboration between Avans and HZ University of Applied Sciences.

Lastly, these regulations do not apply to:

- students and course participants of Avans University of Applied Sciences B.V. (Avans +), a separate legal entity for the provision of contract education
- course participants undertaking contracted work for prep courses, language courses and otherwise unfunded education.

¹Students enrolled at Avans University of Applied Sciences or Fontys University of Applied Sciences for the **Bachelor of Laws study programme** provided by the University of Law Avans-Fontys are covered by the Students' Charter of the University of Law Avans-Fontys and not by the Students' Charters of Avans or Fontys. Students following an **Associate Degree programme** provided by the School of Associate Degrees Avans-HZ University of Applied Sciences in **Roosendaal** who are enrolled at Avans University of Applied Sciences or at HZ University of Applied Sciences as part of this programme will be subject to the Student Charter of the School of Associate Degrees Avans-HZ University of Applied Sciences, which means that the Avans Student Charter and the HZ University of Applied Sciences Student Charter are declared inapplicable to this group of students.

1. Definitions

1. Applicant: A prospective student making a request to enrol for one of the study programmes at Avans University of Applied Sciences.

2. School: The organisational component (division) within Avans University of Applied Sciences that provides 1 or several study programmes.

3. School Board: The body that manages the School and is responsible for the organisation, the design and business practices of the School, insofar as the Executive Board has granted it powers in this respect. Where the University of Law Avans-Fontys is concerned, the School Board is understood to mean the University of Law Avans-Fontys's School Board.

4. Assessment: A measurement of capacity to determine whether a person is suitable for a particular study programme.

5. Avans University of Applied Sciences: The institution (university of applied sciences) based on Avans Foundation that upholds it.

6. Executive Board: The board of Avans University of Applied Sciences and the board of Avans Foundation.

7. Tuition fees: Tuition fees as specified in the second paragraph of section 7.37 and section 7.43 of the WHW. Full-time, part-time and work-study-track students pay tuition fees. External students pay examination fees as specified in section 7.44 of the WHW.

8. Tuition fee loan: Loan to pay the tuition fees for a university of applied sciences or research university study programme. This loan is part of financial aid for studying.

9. The tuition fee calculator: A calculation tool for students, prospective or current, to calculate the amount of their due tuition fees on the Avans website (avans.nl) or studentinfo.avans.nl

10. Decentralised selection: Power of the institution to make admission subject to selection. The institution ensures that the selection procedure is carried out on the basis of qualitative selection criteria.

11. Part-time: Form of training where education is combined with a job. Part-time students are not entitled to student financing.

12. Dual track: Form of training which combines education with professional practice related to that education. The content of lessons and assignments are linked to the situation at work. Without suitable work it is not possible to follow a work-study track. For work-study education, an educational employment contract is required between the student, employer and the study programme.

13. Student Administration Office Service Unit DFS: Finance & Student Administration Unit. Student Administration Office Service Unit DFS is responsible for the administrative processes concerning the enrolment process. This unit comprises the student administration and finance administration.

14. DMCS: The Marketing, Communication and Student Relations Unit ('*Diensteenhed Marketing, Communicatie en Studentenzaken*', DMCS). DMCS performs a number of tasks, including in the area of student affairs.

15. The Director of DMCS: Supervises a number of units, including the Student Relations Unit, for student policy and facilities.

16. DUO: The Education Executive Agency (Previously known as the IB Group) DUO implements education laws and regulations as a departmental agency on behalf of the Minister of Education, Culture and Science. DUO's main tasks include providing financial aid for studying and compensation for school costs, collecting tuition fees and study debts, recognising diplomas and managing the register of diplomas awarded.

17. First enrolment: First enrolment at a university of applied sciences for a study programme. It is possible to enrol for several study programmes at the same time. The first enrolment for a study programme in Studielink is considered to be the first enrolment and any subsequent programme(s) as a second and possibly third or subsequent parallel enrolment.

18. EU/EEA and Swiss students: Students from: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, the Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland and the United Kingdom.

19. Examination board: The examination board as referred to in section 7.12 of the WHW. The body responsible for determining in an objective and professional manner whether a student meets the conditions imposed by the Education and Examination Rules in relation to the knowledge, understanding and skills required to obtain a degree.

20. External student: An enrolment at Avans that only grants the right to take the preliminary examinations included in the curriculum of a study programme and the examinations of a study programme for which the student is enrolled.

21. February enrolment: Students who start their study programme in February. This is possible for some of Avans's study programmes.

22. Disputes Advisory Committee: Committee as referred to in section 7.63a of the WHW, which advises the Executive Board on objections relating to decisions other than those referred to in section 7.61 of the WHW or the absence thereof.

23. Re-enrolment: The student is required to re-enrol via Studielink each academic year.

24. Higher education: Academic education and higher professional education.

25. Enrolment: Enrolment as a student or external student as specified from section 7.32 of the WHW onwards. Enrolment takes place on a study programme basis.

26. Education and Examination Rules (EER): Regulation that specifies the applicable procedures, rights and obligations with regard to the education and examinations for each study programme or group of study programmes as referred to in section 7.13 of the WHW.

27. Study programme: A study programme as specified in section 7.3 of the WHW. The initial education offered by the institution in the form of Associate degree programmes, bachelor's programmes and master's degree programmes. A study programme can be followed full-time, part-time or as a work-study track programme. Every study programme is linked with an examination. Every study unit is linked with a preliminary examination.

28. Parallel enrolment: A student who is enrolled in more than 1 study programme in the same academic year at a Dutch university of applied sciences or research university, both at the same university of applied sciences or at another university of applied sciences or research university.

29. Student: A person registered as a student with Avans University of Applied Sciences. Wherever 'they', when referring to a student, is written, this is intended to read as the gender-neutral singular 'they'.

30. Student Information Desk: Desk that students can consult for questions regarding registration, admission, enrolment, re-enrolment, deregistration and payment of tuition fees. It provides access to information on studying and work placements abroad, financial aid for studying and cultural activities. It is also where appointments with student counsellors can be made. Avans has a Student Information Desk at most locations. You can also contact them by e-mail: studentinfo@avans.nl.

31. Students' Charter: Avans's Student's Charter as specified in article 7.59 of the WHW, which specifies the rights and obligations of students. The charter contains an overview of the regulations that protect the rights of students.

32. Study choice test: Activities as specified in section 7.31b of the WHW on the basis of which a non-binding study choice recommendation is issued. At Avans, this study choice test consists of an intake process.

33. Admissions Committee: Committee with a mandate, on behalf of the Executive Board, to take decisions regarding admission and enrolment of applicants who have submitted a request for enrolment and do not meet the conditions as set out in these Terms of Enrolment.

With respect to students enrolled in the Bachelor of Laws study programme at the University of Law Avans-Fontys, the Director of the University of Avans-Fontys rather than the Admissions Committee is authorised to take the aforementioned decisions. Any reference to the Admissions Committee in this document in connection with students of the Bachelor of Laws must be understood to mean the Dean of the University of Law Avans-Fontys.

34. Full-time: Form of training in which an average of 40 hours per week is spent on lessons, work placements, projects and/or individual study.

35. WHW: Dutch Higher Education and Research Act

2. Enrolment

2.0. Terms and conditions for enrolment

The person who wants to enrol for the first year of a study programme in higher education, must:

1. meet the prior education requirements, statutory or otherwise, or have an exemption for this. The statutory prior education requirements and possible exemptions are further elaborated in sections 2.1 and 2.2 respectively;
2. submit a timely request for enrolment via Studielink. See paragraph 2.3 for information about the final dates for enrolment and the required documents.
3. submit a fully completed and signed digital direct debit mandate via Studielink in good time. The amount of the tuition fees and the method of payment are described in chapter 3 below.
4. take part in the intake (study choice test). See paragraph 2.5 for more information about the intake.

As soon as all required documents have been submitted and it has been confirmed that the applicant meets all the requirements, the request for enrolment will be converted into an enrolment.

For successful enrolment, all registration requirements (requirements 1 to 4 of paragraph 2.0) must be met by 31 August at the latest. Only in very special situations as a result of which the applicant has not been able to complete their enrolment on time and/or in full, can a substantiated request be made to the Admissions Committee. The Admissions Committee will assess whether there are special circumstances that cannot be attributed to the applicant, on the basis of which the applicant can still be enrolled.²

Failure to comply, in full or otherwise, with all registration conditions leads to enrolment not being possible. Test or examination results in question are not valid unless all enrolment requirements have been met. The use of the educational facilities of Avans University of Applied Sciences without being enrolled is punishable (see paragraph 6.4.2.).

Certificate of enrolment

Students who meet the admission criteria and the associated financial obligations will receive a certificate of enrolment (available via iAvans).

2.1. Prior education requirements

In order to enrol in a study programme at a higher professional education institute, you must hold one of the diplomas listed below:

- a. a pre-university level diploma (VWO)³, or
- b. a Havo (higher general secondary education) diploma⁴, or
- c. the diploma of a middle-management training course or of a specialist training⁵, or
- d. the diploma of the vocational training course designated by ministerial regulation⁶

In addition, specific education requirements apply per study programme. These prior education requirements are set out in detail for each study programme on the Avans website

² Please refer to the Avans University of Applied Sciences' Admissions Committee Regulations for further information. [Admissions Committee Regulations](#).

³ As referred to in section 7 of the Secondary Education Act or section 13 paragraph 1 of the BES Secondary Education Act.

⁴ As referred to in section 14 of the Secondary Education Act or section 14 of the BES Secondary Education Act.

⁵ As referred to in section 7.2.2, first paragraph under d, respectively e, of the Adult and Vocational Education Act or section 7.2.2, first paragraph under d, respectively e, of the BES Adult and Vocational Education Act.

⁶ As referred to in section 7.2.2, first paragraph under c of the Adult and Vocational Education Act or section 7.2.2, first paragraph under c, of the BES Adult and Vocational Education Act.

www.avans.nl.

Not all specific rules for all study programmes and other forms of education can be fully included in this regulation. If different rules for enrolment and/or re-enrolment apply to a study programme, this will be stated on the Avans website at www.avans.nl for the study programme in question.

2.2. Conditional admission in connection with the coronavirus crisis for the 2020-2021 academic year

Due to coronavirus you may not be able to take your examinations, which means that you do not yet have a diploma. However, a completed prior education is one of the enrolment requirements in order to be able to enrol for a study programme at Avans. In certain cases you may be admitted on a conditional basis. You will then obtain full enrolment, which entitles you to all the facilities to which a regular student is also entitled, including rights to financial aid for studying.

2.2.1. Enrolment to the School of Education

Prospective students at the School of Education who cannot meet the prior education requirement due to partially completing the test or not completing the test can be conditionally admitted to the School of Education.

Requirement for conditional enrolment

You then have the obligation to demonstrate that you meet the prior education requirement by obtaining your diploma before 1 January 2021. If you are unable to do so before 1 January 2021, you are required to leave the study programme. Also see paragraph 2.2.4. below.

2.2.2. Transition from intermediate vocational education (mbo) to higher professional education

If you want to make the transition from intermediate vocational education (mbo) to higher professional education and you have a study delay as a result of the coronavirus crisis, you can still be admitted conditionally, subject to conditions. This applies in situations in which - due to the consequences of the coronavirus crisis - you have not yet been able to complete one or a few small subjects before 1 September or you are in the process of completing your vocational training and in both cases you can complete them before 1 January 2021. You will then be enrolled at Avans for your higher professional education study programme and you will also remain enrolled at your intermediate vocational education institution during the final parts of the intermediate vocational education study programme. From the moment of enrolment, conditional or otherwise, in the higher professional education study programme, you will no longer be entitled to financial aid for studying at an intermediate vocational education institute, but you will be transferred to financial aid for studying at a higher education institute.

In the unlikely event that you do not obtain your intermediate vocational education diploma before 1 January 2021, you will still have to leave the higher professional education study programme. Also see paragraph 2.2.4. below.

Requirements for conditional enrolment

For the conditional admission for the transition from intermediate vocational education to higher professional education, your intermediate vocational education institution will draw up a substantiated final recommendation before 15 August 2020. This recommendation answers the question of whether you can reasonably be expected to complete the study programme in question no later than 31 December 2020, given the requirements set by the intended continuation course in the propaedeutic phase. The recommendation plays a major role in the conditional enrolment. In addition, prior to the start of the higher professional education study programme, you must also meet the requirements of the study choice test. If the recommendation of your intermediate vocational education institution and the

recommendation after the study choice test do not coincide, the study programmes will consult with each other in order to decide whether or not to make the conditional admission possible.

2.2.3. *From Associate Degree to bachelor's degree*

If you want to move on to a bachelor's programme after your Associate Degree programme but you're still missing 1 or more modules due to the coronavirus crisis in order to obtain your Associate Degree diploma before 31 August 2020, you can enrol conditionally for your bachelor's programme.

In the unlikely event that you do not obtain your Associate Degree diploma before 1 January 2021, you will still have to leave the bachelor's programme. Also see paragraph 2.2.4. below.

Requirements for conditional enrolment

If you are an Associate Degree student and want to move on to a bachelor's degree, you should apply for a final recommendation from your Associate Degree programme. This recommendation answers the question whether it is reasonable for you to complete the Associate Degree programme in question before 1 January 2021 in combination with starting a bachelor's programme. The recommendation plays a major role in the intended continuation course. In addition and if applicable, prior to the start of the bachelor's programme, you must also meet the requirements of the study choice test. If the recommendation of the study programme and the recommendation after the study choice test do not coincide, the study programmes will consult with each other in order to decide whether or not to make the conditional admission possible.

2.2.4. *Diploma not obtained before 1 January 2020*

If, in the unlikely event that you do not meet the education requirements before 1 January 2020, you will still have to leave your continuation course. You will then be able to re-enrol for the 2021-2022 academic year, provided that you meet the previous education requirement and also meet the other enrolment requirements before the final enrolment date.⁷ If this applies to you, we will examine whether the ECTS credits you earned during the period of conditional admission can be taken into account for this new enrolment.

If you have passed 1 or more exams, you will receive proof of this that you can show in case of a new enrolment. The examination board of the continuation course will determine whether and for which exemptions you may be eligible on this basis.

2.3. Exemptions and admission

If you do not have one of the diplomas mentioned under 2.1, you may still be able to enrol on the basis of an exemption: an equivalent diploma or a supplementary/substitute test.

2.3.1. *Equivalent diploma*

Students enrolling are exempt from the aforementioned statutory prior education requirements if they have an associate degree, bachelor's or master's degree, or are the holder of a successfully completed propaedeutic exam at an institution of higher education.

Diploma obtained in the Netherlands

The Executive Board also grants exemption to the holder of a diploma issued in the Netherlands that is regarded as equivalent to the diplomas referred to above in paragraph 2.1.⁸

EEA diploma

The WHW stipulates that students from countries that are members of the Lisbon Recognition Convention, <http://www.coe.int>, who have access to higher education in their

⁷ See paragraph 2.3 of the terms of enrolment and the Avans website.

⁸ As referred to in section 7.24 of the WHW, first and second paragraphs

own country and meet the prior education requirements for Dutch higher education, unless research shows otherwise.

Diploma obtained outside the EEA

Admission may be granted on the basis of a foreign, non-EEA diploma, after further investigation has established that the diploma can be regarded as admissible. For more information, please refer to [avans.nl](https://www.avans.nl) and [internationalstudy.nl](https://www.internationalstudy.nl).

Checking the valid residence status and checking whether the diploma can lead to admission is often a time-consuming process. You must therefore submit a request for enrolment on time, preferably before 1 May. Participation in education, pending completion of enrolment, is at applicants' own risk. The costs incurred are entirely at the applicant's own expense if the final enrolment does not take place.

2.3.2. Entrance examination 21+

Applicants who are aged 21 years or older at the start of the academic year on 1 September and who do not meet the statutory requirements for prior education as mentioned in paragraph 2.1 may be exempted from this if an entrance examination shows that they are suitable for the study programme in question and have sufficient command of Dutch to successfully follow the study programme. Please visit [avans.nl](https://www.avans.nl) for details.

The Executive Board may deviate from the aforementioned age limit of 21 years for holders of a diploma issued outside the Netherlands that means the applicant is eligible to study a study programme at a higher education institution in the holder's own country.

The Executive Board may also deviate from the aforementioned age limit and English-language requirement for exceptional talent applying for study programmes in the field of art. Please refer to the EER of the study programmes in question for terms and conditions and further information.

2.3.3. Investigation into further prior education requirements

Any applicant not yet 21 years of age who meets the prior education requirement or has been exempted from it but does not meet the additional prior education requirements that have been set for the study programme of their choice, may submit a request to the Avans University of Applied Sciences Executive Board for participation in an examination conducted to determine whether they meet comparable requirements. Such a request will only be honoured if there are compelling reasons why the candidate is unable to meet the requirements through secondary education. The examination's requirements relate to the knowledge and skills acquired through the required subject cluster and combination of examination subjects, as set out in the "Regeling Aanmelding en Toelating Hoger Onderwijs" (Regulations on Application and Admission for Higher Education). A positive outcome of this examination is a prerequisite for enrolment.

2.4. First request for enrolment via Studielink

Individuals who wish to enrol for a study programme in higher education must submit a timely request for enrolment via Studielink at [studielink.nl](https://www.studielink.nl).

See the application deadlines of your choice of study programme. The regular application deadline of 1 May has been postponed to 1 June due to the measures implemented against coronavirus.

Full-time programme and work-study track programmes

- If you start in September, apply no later than **1 June**. For the work-study-track bachelor Entrepreneurship & Retail Management you can apply until **31 August** at the latest.
- If you start in February, apply no later than **31 January**.
- School of Fine Art and Design|St.Joost has other deadlines and application procedures.
- If you start with an Associate degree in September, please register no later than **31 August**.

Part-time study programmes	See www.avansdeeltijd.nl
Study programme with an enrolment restriction and decentralised selection	Only a limited number of students can start in the propaedeutic phase of the <u>Physiotherapy</u> study programme. You can only be admitted to this study programme with enrolment restrictions if you participate in the decentralised selection procedure. Your application must be received by 15 January at the latest. See all the information about the <u>selection criteria and procedure</u> .
Changing study programmes	If you were already taking a study programme at a higher education institution this academic year and you are going to do another programme, you must register before 1 September .

2.4.1. Required documents general

Documents required for the first enrolment as a student or external student⁹ of a bachelor's programme:

- enrolment for the 2020/2021 academic year via Studielink studielink.nl
- if necessary, an admission statement based on additional requirements or a proof of place for programmes that employ selection.
- the results of the investigation into the talent and suitability for the study programme (applicable to the School of Fine Art and Design|St.Joost).
- if necessary a statement concerning the removal of deficiencies for study programmes with a mandatory intake profile.
- a digital authorisation to pay your tuition fees that is fully filled in and signed via Studielink.
- if an employer is responsible for the payment, a digital authorisation in the student's name must be provided, for which Avans will make an invoice available via iAvans under the name 'Collegegeld factuur' (Tuition fees invoice) for the purposes of invoicing the employer.
- for interim enrolment as referred to in 2.3.4., proof of permission from the Dean must be provided.
- for enrolment as an external student, proof of permission from the Dean must be provided.

2.4.2. Additional documents for non-EEA students

If applicants do not have either Dutch or an EEA nationality, Avans will, in addition to the documents specified in paragraph 2.3.1., request supplementary documentation regarding legal residence status at the time the application was submitted in accordance with the Netherlands Aliens Act. The applicant must have legal residence status in the Netherlands at the time of enrolment. Under the WHW and the Dutch Residence Status Act, the institution is obliged to check this.

In addition to the aforementioned documents, non-EEA students must possess the following when starting the study programme:

- proof of legal residence status in the Netherlands that allows for study
- proof of sufficient health insurance
- proof of sufficient financial means to fund residence in the Netherlands for the duration of the academic year in question. Please refer to ind.nl for further information on this topic.

⁹For both the first period of an associate degree programme/propaedeutic phase and the post-propaedeutic phase (bachelor's phase) of a programme.

2.5. Special first enrolments¹⁰

2.5.1. Enrolment School of Fine Art and Design|St.Joost

To submit a request for enrolment in a study programme at the School of Fine Art and Design|St.Joost, individuals must register via Studielink. More information is available on the [School of Fine Art and Design|St.Joost](#) website. The finalised enrolment at the School of Fine Art and Design|St.Joost follows the completion of a selection assessment and the formal admission statement by the selection committee.

2.5.2. First enrolment for a study programme for which enrolment starts in February 2021

If an applicant has the opportunity to start the study programme in February 2021, the request for enrolment must be submitted by 31 January 2021 at the latest. Only in very special situations as a result of which the applicant has not been able to complete their registration on time and/or in full, can a substantiated request be made to the Admissions Committee. The Admissions Committee will assess whether there are special circumstances that cannot be attributed to the applicant, on the basis of which the applicant can still be registered.

For more information, please refer to the [Admissions Committee Regulations](#).

2.5.3. First enrolment for the post-propaedeutic or bachelor phase of a study programme.

The request for enrolment must be submitted no later than 31 August 2020.

Only in very special situations as a result of which the applicant has not been able to complete their registration on time and/or in full, can a substantiated request be made to the Admissions Committee. The Admissions Committee will assess whether there are special circumstances that cannot be attributed to the applicant, on the basis of which the applicant can still be registered.

For more information, please refer to the [Admissions Committee Regulations](#).

In the context of enrolling for the post-propaedeutic phase, applicants must have a propaedeutic certificate for the study programme in question or a certificate from the examination board for the study programme in question stating that they are exempt from obtaining the propaedeutic certificate.

If the School Board considers the teaching capacity – for the post-propaedeutic phase of a programme for which a limitation of the first enrolment was set – to be insufficient for unrestricted enrolment, the School Board may decide to refuse enrolment for the post-propaedeutic phase to students who have not previously enrolled for this programme with Avans as specified in section 7.54 of the WHW.

2.5.4. Enrolment for a full-time or work-study track study programme other than the one the student was enrolled in until 1 May.

The request for enrolment must be made no later than 31 August 2020 and can only be submitted if the student is still enrolled in a study programme at the time of the request. Only in very special situations as a result of which the applicant has not been able to complete their registration on time and/or in full, can a substantiated request be made to the Admissions Committee. The Admissions Committee will assess whether there are special circumstances that cannot be attributed to the applicant, on the basis of which the applicant can still be registered.

For more information, please refer to the [Admissions Committee Regulations](#).

2.5.5. Enrolment as an external student

¹⁰ First enrolments other than for the full-time, part-time or work-study-track bachelor's or Associate Degree programmes discussed in paragraph 2.3.

With the permission of the Dean, individuals can enrol as external students for certain programmes. This enrolment entitles the student to take preliminary examinations and examinations for that programme while also granting access to the library. An external student is not entitled to education, study guidance or use of student facilities.

An external student pays examination fees as set by the institution and is not entitled to financial aid for studying. Please refer to the tuition fee calculator on [avans.nl](https://www.avans.nl). An external student is not entitled to a refund of examination fees.

2.6. Study choice test | Intake

The applicant who has submitted a request for enrolment in time must - in order to meet the conditions for enrolment - take part in the study choice test. The study choice test is also called 'Intake' at Avans. The intake is mandatory, except if you choose a part-time study programme or if you register for a study programme with enrolment restrictions. Study programmes with an enrolment restriction have a decentralised selection with its own selection process. The applicant will receive a study choice recommendation after participating in the study choice test. A description of this intake can be found in the [Regeling Studiekeuzecheck](#) (Study choice test regulations, only available in Dutch).

If an intake is mandatory and the applicant does not participate, they lose their right to enrolment. Only in very special situations as a result of which the applicant has not been able to complete their registration on time and/or in full, can a substantiated request be made to the Admissions Committee. The Admissions Committee will assess whether there are special circumstances that cannot be attributed to the applicant on the basis of which the applicant can still be registered. For more information, please refer to the [Admissions Committee Regulations](#).

When submitting requests for enrolment for multiple study programmes, the intake interview is conducted for the first choice. If the applicant changes their first-choice study programme after 1 September, they must participate in another intake for their new first choice.

Changes to the study choice test for the 2020-2021 academic year

The standard application deadline of 1 May has been postponed to 1 June due to the coronavirus crisis. This is to give students some extra time during these unique circumstances to make their study choice. Avans will continue to offer the study choice test (intake) that takes place after registration, including for those selecting their study who register after 1 May but before 1 June. The study choice test will be offered in [digital form](#) (with the exception of group sessions, which will be cancelled) according to the regular process, until further decision.

2.7. Language assessment

2.7.1. Study programmes in Dutch

For study programmes taught in Dutch, examinations or parts of examinations will not be taken before a sufficient command of Dutch has been demonstrated on the basis of the State Exams Dutch as a Second Language (Nt2) with language level B2 of the Common European Framework of Reference for Languages (CEFR), the CNaVT¹¹ certificate, Profiel Academische Taalvaardigheid (PAT, profile of academic linguistic command), Profiel taalvaardigheid hoger onderwijs (PTHO, profile of linguistic command at higher education level) certificate or another examination. Dutch and Flemish-speaking students are excluded from these tests as well as students who have followed a Dutch-language course abroad at intermediate vocational education qualification level or at secondary education level.

¹¹Certificaat Nederlands als Vreemde Taal (language proficiency of Dutch as a foreign language), [cnavt.org](https://www.cnavt.org)

Additional information for the 2020-2021 academic year

Prospective students who, as a result of the coronavirus crisis, are unable to take State Exams Dutch as a Second Language will be conditionally admitted to higher education if they are expected to reach the desired level within a reasonable period of time.

The student must still pass the State Exams Dutch as a Second Language before 1 January or otherwise demonstrate that they meet the desired language level. If the student is unable to demonstrate sufficient command of Dutch before 1 January, they will still have to leave the study programme.

2.7.2. Study programmes in English

Avans also offers study programmes that are not taught in Dutch. In the case of study programmes taught in English, the above condition stipulated in 2.6.1 regarding the command of Dutch does not apply for foreign students. Foreign students who enrol in a study programme taught in English at Avans must have a command of English at least at IELTS 6.0 level. More information is available from: <http://www.avans.nl/international/programs/study-at-avans/admission-requirements>. Foreign students with a prior education that was taught entirely in English or prior education that is listed on the [diploma list](#) can be exempted from this. Each study programme in the field of art has its own EER that specifies separate admission requirements for English language proficiency.

2.8. Enrolments that are not first enrolments

2.8.1. Re-enrolment for a study programme

Students who were already enrolled in one of Avans's study programmes in the 2019-2020 academic year and wish to continue this enrolment in the 2020-2021 academic year must submit a request for re-enrolment via Studielink. This request must be submitted no later than 31 August 2020.

A condition for re-enrolment is fulfilment of the payment obligation by 31 August 2020 at the latest. Students must issue a digital authorisation for the collection of tuition fees by debit card in 1 or 9 instalments via Studielink.

If the enrolment is interrupted in a given academic year and re-enrolment takes place in that same academic year, all obtained results in that academic year will be considered when determining the requirements of a binding rejection.

2.8.2. Interim enrolment

An applicant who submits a request for enrolment to start a programme during the course of the academic year, not being an enrolment as referred to under 2.4.2,¹² must always obtain prior permission for such interim enrolment from the Dean of the study programme in question.

2.8.3. Internal transfer from an existing enrolment

In the event of an internal transfer during the course of the academic year, a student must always obtain prior permission from the Dean of the study programme to which they wish to transfer. An example of this is a transfer to another study programme. Naturally, the student must meet all the specific requirements of this programme. The internal transfer in question could also concern a transfer from a full-time to part-time or work-study track study programme or vice versa. The Dean's permission is required for all such cases.

¹² Enrolment for a study programme which starts in February 2021

When transferring to a study programme that requires higher tuition fees than the first study programme, the student must proportionally pay the difference. When transferring to a study programme or variant thereof that requires a lower tuition fee, the student can request a refund of a portion of the tuition fees.

2.8.4. Two or more enrolments within an academic year

Students enrolled at a Dutch university of applied sciences or research university can enrol for another study programme in the same academic year. This is possible at the same university of applied sciences or at another university of applied sciences or research university. This is referred to as a second parallel enrolment.

Students who meet the conditions as specified in paragraph 3.1. and as a result pay the statutory tuition fees, are in part or wholly exempt from paying tuition fees¹³ for the second enrolment. Also see paragraph 3.4. below.

2.8.5. Enrolment for a minor at Avans University of Applied Sciences

A student whose first enrolment was at another university of applied sciences or research university has the opportunity to follow a minor at Avans through a second enrolment. To do so, the student in question must meet the entry requirements as specified in the regulations of the minor that they wish to take and must also submit proof of tuition fees payment.

Students can submit a request for enrolment for a minor via Studielink by applying for the programme to which the minor belongs. At the same time, students must fill in the 'KOM contract' via the 'Kies op Maat' programme and subsequently sign it. In addition, both the competent authority of their own institution and the competent authority of Avans University of Applied Sciences must sign the 'KOM contract'. The student is responsible for supplying the original and fully signed 'KOM contract' to Avans's student administration. If necessary, the student is also responsible for providing additional, necessary documents, including a copy of their identity document and the diploma for their prior education. Taking a minor outside of the 'Kies op Maat' programme is only permitted with the express permission of your own examination board.

The registration procedure described above via Studielink and Kies op Maat does not apply for students from foreign partner institutions. These students apply directly to the International Office of Avans University of Applied Sciences. A further clarification of the tuition fees can be found on avans.nl.

2.8.6. Enrolment for a master's degree programme

The Academy of Art and Design|St. Joost in Breda and 's-Hertogenbosch provides the master's programmes Fine Art, Photography, Graphic Design and Animation. Registration for these programmes takes place via Studielink. Those registering are only admitted if they comply with the statutory admission requirements. For more information and registration, please refer to akvstjoost.nl.

Information regarding bachelor's and master's programmes, provided by Avans in collaboration with Avans+, can be found on the website of Avans+:
avansplus.nl.

¹³section 7.48, paragraph 1, WHW

3. Financial obligations

Payment of the tuition fees due is a condition for enrolment re-enrolment as a student. Students must make use of the digital direct debit mandate in Studielink. The statutory tuition fee or the institution tuition fee depends on whether you have previously obtained an associate degree, bachelor's degree and/or master's degree. Also see paragraphs 3.1 and 3.2 below.

The amount of the tuition fees can be found on [avans.nl](https://www.avans.nl). The statutory tuition fees are indexed annually as specified in the WHW. The institution tuition fees are set annually by the Executive Board of Avans University of Applied Sciences.

3.1. Statutory tuition fees

When enrolling as a student, the statutory tuition fees as specified in section 7.45a of the WHW are due if:

- a. you have not yet obtained another bachelor's degree or other diploma at the beginning of the academic year. In other words, for enrolment for:
 - an associate degree programme, a bachelor's degree or a master's degree
 - a bachelor's programme without previously having obtained a bachelor's degree
 - a master's programme without having previously obtained a master's degree¹⁴
- b. if you meet the nationality requirement stipulated by law: if you have the nationality of an EEA country, Surinam, Switzerland or, subject to conditions, Turkey. You are also entitled to pay the statutory tuition fees if you have a residence permit that entitles you to financial aid for studying.¹⁵

If you do not meet the above criteria,¹⁶ you are required to pay the institutional tuition fees. See paragraph 3.2. below.

3.1.1. Reduced statutory tuition fees

As of 1 September 2018, students who are enrolling for the first time in a study programme in higher education and who are eligible for the statutory tuition fee for their first year of enrolment are eligible for a reduced statutory tuition fee.¹⁷ If the student terminates their enrolment in the course of their first year of enrolment and enrolls in a different study programme in the same academic year, they will be entitled to a reduced statutory tuition fee for the remainder of this academic year. For study programmes in the field of education, students are also entitled to a second year of enrolment at a reduced statutory tuition fee for an associate degree, bachelor's or master's programme.

3.2. Institution tuition fees

For categories not mentioned under paragraph 3.1, Avans is obliged to set institution tuition fees. The amounts may vary per study programme and per study programme variant, being full-time, part-time or work-study track. An overview of the different categories of tuition fees for 2020/2021 can be found on [avans.nl](https://www.avans.nl).

Students of the opinion that they should not pay institution tuition fees can provide a substantiated request to the Executive Board to instead pay the statutory tuition fees or, depending on the circumstances, adjust the institution tuition fees to the level of the statutory tuition fee. The burden of proof lies with the student.

¹⁴ If a student opts for a study programme in either the educational or health sector and has previously obtained a degree in another sector, they may be eligible for the statutory tuition fee.

¹⁵ If you have the nationality of an EEA country, Surinam, Switzerland or, subject to conditions, Turkey. You are also entitled to pay the statutory tuition fees if you have a residence permit that entitles you to financial aid for studying.

¹⁶ And does not fall under the exceptions referred to in Section 7.45a of the WHW.

¹⁷ <https://duo.nl/zakelijk/hoger-onderwijs/studentenadministratie/soort-collegegeld.jsp>

3.3. Supplementary costs for non-EEA students

Non-EEA students who had Avans submit their applications for both the Authorisation for Temporary Stay and the Residence Permit (VVR) will be charged an amount in addition to the tuition fees as compensation for the fees associated with the applications.

3.4. Tuition fees in case of 2 or more parallel enrolments

3.4.1. Statutory tuition fees

Students who meet the conditions as specified in 3.1. and who pay the statutory tuition fees on the grounds of these conditions are in part or wholly exempt from paying tuition fees for the second enrolment.¹⁸ If the tuition fees for the first enrolment are lower than the statutory tuition fees, the difference must be paid. Students must submit a proof of tuition fees payment for their first enrolment before they can submit a second enrolment.

3.4.2. Institution tuition fees

If students owe institution tuition fees and both the first and second enrolments take place at Avans, they may be eligible for a whole or partial exemption from paying tuition fees for the second enrolment under certain conditions. As a general rule, this applies when the institution tuition fees for the first enrolment are higher than those of the second enrolment.

Students who have a first enrolment at an institution other than Avans University of Applied Sciences and are required to pay an institutional tuition fee, are subject to full institutional tuition fees in the event of a second parallel enrolment at Avans University of Applied Sciences.

If the student obtains a degree for one of the 2 study programmes, they are still required to pay the full statutory tuition fee for their enrolment in the second study programme if they have been enrolled in both courses at the same time, as long as the enrolment continues without interruption.

3.5. Tuition fees for interim enrolment

This enrolment applies to the 2020/2021 academic year. The standard academic years runs from 1 September to 31 August. Some study programmes also offer the possibility of enrolment as of 1 February 2018. If a student is enrolled in the course of the academic year, the term of enrolment runs from that moment up to and including 31 August 2021 and a proportional amount (number of months enrolment x 1/12 of the annual rate) is due, whereby part of the month counts as a full month. This provision also applies to contract students who enrol as students in the course of the academic year. Students with an intermediate vocational education study programme who enrol during the academic year and who have already paid tuition fees elsewhere may, under certain circumstances, be eligible for a reduction or setoff when paying tuition fees (section 7.48, paragraph 2, WHW).

3.6. Payment of tuition fees

Students pay their tuition fees in 1 or 9 instalments by means of a digital authorisation to debit. A digital authorisation may also be issued by parents or guardians. If an employer pays for a student's tuition fees, the student must issue a digital authorisation in their own name and bank account number. For the purposes of invoicing the employer, Avans will make an invoice available via iAvans under the name 'Collegedgeld factuur' (Tuition fees invoice).

The authorisation to pay is issued via Studielink. Please note that an administrative fee is charged for payment by instalments.

3.7. Not meeting the payment obligation

¹⁸Section 7.48, paragraph 1, WHW

When an instalment cannot be collected, the student in question will be given an opportunity to rectify the situation. To that effect, a reminder of the outstanding amount will be sent to the Avans e-mail address of the student in question. The student must pay the outstanding amount within 30 days of receiving the reminder. If the payment is not made, an ultimatum letter will be sent to the Avans e-mail account of the student in question. This letter will state that the option to pay in instalments no longer applies and that the full amount has become due in a single payment. The full outstanding claim must be paid within 14 days of the date of the ultimatum letter.

If the student still fails to meet their payment obligation after this period has expired, they will immediately be excluded from further participation in educational activities and facilities, which includes blocking their account. The enrolment will then be terminated by order of the Executive Board at the start of the second month following the date on which the ultimatum letter was sent.

11

This does not release the student from their payment obligations nor from the rule that the collection of the amount due is transferred to third parties, whereby, in addition to the principal sum, all costs to be incurred (including extrajudicial and judicial), the statutory interest from the moment of default and compensation payments are at the student's expense.

A request for re-enrolment will be refused if, at the start of the academic year, the tuition fees from previous years have not yet been paid in full.

The certificate will only be issued if the tuition fees due for all years of enrolment have been paid in full and all other financial obligations have been met.

3.8. Right to a refund of tuition fees

Revoking enrolment before start

If enrolment for an academic year is withdrawn before 1 September of that academic year or before the agreed starting date of the education, the student is entitled to a full refund of any tuition fees already paid. For most students, the academic year starts on 1 September.¹⁹

Termination of enrolment during the academic year

Students are eligible for the refund of a twelfth of the tuition fees they owe for each month remaining in the academic year after the termination of their enrolment, unless a request for deregistration is received in June, July or August. If you paid in instalments, no further direct debit collections will follow.

An external student is not entitled to a refund of examination fees.

Two or more enrolments

Students who, in addition to their first enrolment, have a second enrolment that is partially or wholly exempt from payment of tuition fees must submit a request for the return of their proof of tuition fees payment from the institution of their second enrolment and subsequently send it to Avans's Student Administration Office. The tuition fees will continue to be collected and refunds will not take place until the proof of tuition fees payment has been received by Avans.

¹⁹ It is possible that changes will be made by the government regarding deregistration and possible reduction of tuition fees before the start of the 2020-2021 academic year. Consult the website for the latest updates.

4. Successful enrolment

4.1. Certificate of enrolment

Students who meet the terms and conditions for enrolment (see paragraph 2.0) and the associated financial obligations will receive a certificate of enrolment (available via iAvans).

4.2. Communication

Students who have met all enrolment requirements will receive an Avans e-mail address. Avans uses this e-mail address as a primary means of communication with its students. This means that decisions taken by or on behalf of bodies of Avans are communicated to the student via this e-mail address.

The student should monitor this e-mail address carefully regarding communication with Avans University of Applied Sciences. Students should check their inbox daily during educational periods in order to be aware of relevant information about their study programme and/or Avans in a timely manner. Students are at all times responsible for keeping themselves up to date. If students only wish to receive correspondence from Avans by post, they must explicitly indicate this via the Student Information Desk. If this is the case, all correspondence from Avans will be sent to the correspondence address supplied by the student in question. Any change in this correspondence address must be communicated in a timely manner and in writing via Studielink or the Municipal Personal Records Database (BRP) in accordance with the applicable procedures. Avans does not accept any liability as a result of failure to provide timely and written notification of changes to the correspondence address.

5. Termination of enrolment

Both the student and Avans University of Applied Sciences have the possibility to terminate an enrolment.

5.1. Termination of enrolment at a student's request

5.1.1. Termination without obtaining the certificate

The student can terminate their enrolment at any time during the year and the study programme. Termination of enrolment without completing the study programme with a certificate can have far-reaching consequences for the student. Students who are considering deregistering are therefore advised to check with the study programme, a student counsellor and/or DUO in advance about which consequences are attached to the deregistration with regard to financial aid for studying, the units of study followed, any agreements about a restart, etc.

Students can de-register during the academic year by submitting a request for deregistration via Studielink on studielink.nl. The student informs Studielink in good time of the date on which they wish to terminate their enrolment (it is not possible to terminate the enrolment with retroactive effect).

Registration will be terminated with effect from the first day of the month following the month in which the request is received. Student Administration Office Service Unit DFS informs the student involved of the termination of enrolment.

5.1.2. Termination after obtaining the certificate

If you graduate and the examination board has determined that you have passed, Avans University of Applied Sciences will terminate your enrolment with effect from the month following the graduation date set by the examination board.

It is possible to request a correction on this date via this form

[https://www.formdesk.nl/omnismart/Verzoek tot mutatie automatische uitschrijving](https://www.formdesk.nl/omnismart/Verzoek_tot_mutatie_automatische_uitschrijving).

5.2. Termination of enrolment by order of the Executive Board²⁰

5.2.1. Immediate termination

The Executive Board may terminate a student's enrolment, with effect from the first month following the date of the decision, in the following cases:

- a. after receiving a binding negative study recommendation²¹ (section 7.8b paragraph 5, WHW). No later than the end of the first year of enrolment, each student will receive a study recommendation.²² If this is a binding negative recommendation, the enrolment will be terminated with effect from the first month following the date of the recommendation. It is also possible that the issuance of a study recommendation is postponed. In that case, a binding negative study recommendation can also be issued at a later date.
- b. as part of a measure following serious fraud.
If the examination board has established that there has been serious fraud, the examination board may request the Executive Board to terminate a student's enrolment (section 7.12b paragraph 2).

²⁰In the cases of termination of registration referred to under 5.2, the refund rules set out under 3.7 apply in full, subject to the waiting month(s) referred to in this Article

²¹If the enrolment is interrupted in a given academic year and re-enrolment takes place in that same academic year, all obtained results in that academic year will be considered when determining the requirements of a binding rejection.

²²The Education and Examination Rules (EER) may stipulate that in a part-time study programme, the recommendation may be issued at a later date.

- c. not respecting the basis and aims and objectives of the institution if there is an opportunity to follow the study programme at another institution as specified in section 7.37, paragraphs 5 and 6 of the WHW.
- d. if, through their conduct and expressions, the student has demonstrated unsuitability for the exercise of 1 or more of the professions for which the study programme they are following prepares them or for the practical preparation for the exercise of the profession, the Executive Board may terminate the student's enrolment, after advice from the examination board and careful consideration of the interests involved (Article 7.42a).
- e. violating Avans' rules and regulations and disciplinary measures (section 7.57h of the WHW). When a student has violated the house rules of Avans, a sanction can be imposed. This measure may include termination of the enrolment at Avans. See the [Rules and regulations](#) and the [Student's Charter](#).

5.2.2. *Termination after giving notice*

If the student does not meet their payment obligations²³ (section 7.42 paragraph 2 and 5, WHW), the student will receive a reminder in which they are given the opportunity to still make the overdue payment, see paragraph 3.6.1. If payment is not made after this reminder, the enrolment will be terminated with effect from the second month after the date of the reminder/ultimatum letter.

5.3. **Consequences of termination of enrolment**

A student who is not enrolled is not entitled to participate in education, to take tests or examinations, to make use of the facilities and student facilities of Avans and is not entitled to study counselling. A student who is not enrolled is also not entitled to study financing. When the student terminates their enrolment, they are required to stop their financial aid with DUO in good time and to stop the student travel product (OV-chipkaart public transport pass).

5.3.1. *Refund of tuition fees*

For each month that the student is not enrolled, they do not owe statutory tuition fees (see section 3.7 above). Any overpayment/collected statutory tuition fees will only be refunded to the extent that no further claims are outstanding. In the case of a request for termination of enrolment for the months of June, July and August, there will be no reduction and the enrolment will be terminated on 31 August. As a result, an entitlement to any financial aid for studying and the travel product will continue until the end of the academic year.

5.3.2. *Non-EEA students*

By enrolling as a student at Avans and in accordance with the Code of Conduct International Student in Dutch Higher Education, non-EEA students agree that upon termination of enrolment, or much earlier after the institution has determined that the student is no longer performing reasonably during their studies, the institution will immediately notify the Immigration and Naturalisation Service (IND) of this.

5.3.3. *Termination and financial aid for studying*

A student who receives financial aid for studying has to take 2 actions: 1. terminate the enrolment via Studielink and 2. terminate the financial aid for studying/student travel product via DUO. Terminating the financial aid for studying does not lead to the termination of the enrolment!

²³Please refer to chapter 3 of these Terms of Enrolment for the payment procedure.

6. Other provisions

6.1. Insurance

The student, whether external or otherwise, is responsible for taking out third-party liability insurance and accident insurance during the period of their enrolment. Avans University of Applied Sciences has taken out a collective liability and accident insurance for its students. This insurance only provides secondary, limited cover.

6.2. Indemnity

The student, whether external or otherwise, indemnifies the Avans Foundation from third-party claims regarding copyright and patent rights. This refers to claims that may arise in connection with the use of things such as software, registration, books and magazines that are the property of Avans or that are under management of and made available by Avans or of which the student, whether external or otherwise, could have become familiar with in some other way.

Any costs, including judicial and extrajudicial, associated with the aforementioned claims against Avans, as well as interest, are entirely at the expense of the student, whether external or otherwise, who violates the rights referred to in this article.

6.3. Protection of personal data

When processing personal data (i.e. all data that can be traced to a person), Avans University of Applied Sciences complies with the General Data Protection Regulation and the Regulations for the Protection of Personal Data of Students. This can be found under the 'studentinfo' heading on iAvans.

6.4. Compensation/fines

6.4.1. Intellectual property infringement

If the rights referred to in 6.2 are owned by Avans University of Applied Sciences or the Avans Foundation, the student or external student who violates these rights will forfeit an immediately payable fine of €225 per violation by Avans University of Applied Sciences, without prejudice to Avans University's right to claim full damages.

6.4.2. Unlawful participation in education

Individuals who are not enrolled but do use the educational facilities are liable to pay Avans compensation that, at most, is equal to the tuition fees due as specified in section 15.2 of the WHW. Avans can also report a criminal offence, and this offence can be punished with a fine of the second category (maximum of €4,150) (section 15.3, WHW in conjunction with section 23 of the Criminal Code).

Test or examination results in question are not valid unless all enrolment requirements have been met.

6.4.3. Obligation to provide information and proof of identity

Supplying incomplete or incorrect information at the time of enrolment may lead to termination of the enrolment.

In the event of financial loss, the student or external student assumes all liability. If Avans must enact collection measures, all related costs will be payable by the student or external student.

Individuals who do not provide their name and address and proof of enrolment or student pass at first request to persons designated by the Executive Board may be denied access

to Avans's buildings and grounds. These individuals may also be liable to a fine of EUR 415 as specified in section 15.4 of the WHW in conjunction with section 23 of the Criminal Code.

6.5. Liability

The Executive Board bears no responsibility whatsoever for the loss of, theft of or damage to personal property that occurs within the buildings or on grounds of Avans or in buildings or on grounds used by it.

6.6. Objections

Students, whether external or otherwise, who consider themselves disadvantaged in their interests with regard to enrolment, termination of enrolment or requests for either may submit a written notice of objection to that effect with the Executive Board's Disputes Advisory Committee within 6 weeks of the date of the decision, in accordance with the provisions of the Student Appeals Procedure of Avans University of Applied Sciences. An appeal can be lodged with the Appeals Tribunal for Higher Education (College van Beroep voor het Hoger Onderwijs) against the Executive Board's decision on the objection.

The regulations for objections are included in the Student Appeals Procedure for students of Avans University of Applied Sciences. These regulations can be found on iAvans.

6.7. Hardship clause

The Student Administration Office Coordinator is authorised, within the scope of the WHW and in so far as it does not fall within the powers of the Admissions Committee, to address injustices of such a nature that can apply to the application of these regulations, as well as take decisions that these regulations do not provide for. The student has to submit a supported written request to:
Avans Hogeschool, DFS, Attn: The Student Administration Office Coordinator, PO Box 90,116 4800 RA Breda, The Netherlands.

6.8. Effective date and official title

These regulations apply to applications and enrolments for the 2020/2021 academic year. The regulation can be cited as '**Regulations on terms of enrolment Avans University of Applied Sciences 2020/2021**'.